



Hampstead Bible College

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Prospectus

2006/7

FOUNDER

Michael Bassett

PRINCIPAL

Rev. Jan Owbridge

DEAN

Rev. Janet Bluck

DEAN of STUDENTS

Rev. Lindsey J Mann

BURSAR

Rev. Alan Owbridge

TUTORIAL BOARD

The Principal, The Dean & Selected Members of the HBC Faculty

ACCREDITED BY

National Open College Network
(TRAC)

CHARITY REGISTRATION

Hampstead Bible College is
incorporated by the Victory Church International
Charity reg. number 105076

The Vision

The purpose of the Hampstead Bible College is to offer instruction in God's Word so that the student may have a more comprehensive understanding of the Bible as the revelation of God.

The primary emphasis is upon the person and the ongoing work of Jesus Christ through the Holy Spirit and the revelation of Christ in the believer, as well as the grace of God.

Strong emphasis is also given to practical instruction that is considered necessary in relation to Christian living, as well as for preparation for ministry and leadership in the church worldwide.

Students are encouraged to build strong working relationships with one another, learning to serve one another in an attitude of love, showing forth the nature and character of Christ.

With students from every corner of the globe there are opportunities for cross cultural understanding and communication, and a sharing of one another's background is encouraged.

Located in the South East of London, in a busy, market area, Hampstead Bible College is easily accessible by tube, train and bus.



Hampstead Bible College offers many expository and topical Bible classes, as well as practical subjects to prepare the student for victorious living and successful ministry. Classes are varied and exciting with student participation actively encouraged.

HBC History

The first Pentecostal Bible School in the United Kingdom was founded in the Hampstead area of London by the Pentecostal Missionary Union. In 1927 Howard Carter, the great Pentecostal pioneer, became Principal of this School (which became known as the Hampstead Bible School) - a position he held for twenty-seven years.



Howard Carter was a missionary to missionaries, a friend of Smith Wigglesworth and Lester Sumrall, and a foremost speaker at international conferences. He was most renowned for his unique revelation of the “Gifts of the Spirit”, and these teachings are today used as foundational concepts worldwide.

During this period the School distinguished itself by its teaching and by the number of Evangelists, Pastors and Teachers it sent out into mission fields of Europe, Asia and Africa.

In 1948 Howard Carter handed the School over to a new Principal, George Newholme who in turn handed it on to the Assemblies of God in 1950-51. The School became the official Assemblies of God Bible College and was moved out of Hampstead to Kenley in Surrey.

In March 1983, Hampstead Bible School was founded by Michael and Denise Bassett as an Interdenominational College and a Registered Charity. To date more than 1000 students have graduated, many of them starting works in their own nations.

In January, 1996, under the revised banner of Hampstead Bible College, the location was changed to the central location it now occupies close to Elephant and Castle, London, under the principalship of Rev. Jan Owbridge, who has taken the baton of the original vision and is, by the grace of God, running with it and expanding it - the best is yet to come!

Enrolment

During the past sixteen years, Hampstead Bible College has enrolled more than 750 students from 41 different nations. We are very proud of our diverse heritage and welcome students from every continent.

Students are admitted to the full time college at any time during the academic year, ending two years later, although we prefer students to enroll within three weeks of a new term.

Part time students can also enroll at any time, choosing to attend one, two or three days. Both full and part time colleges are open to Audit Students.

Computer Studies, various IT courses and a Cisco Networking Academy Program is available as separate courses from HBC Academy sister company.

Christian Curative Psychotherapy Practitioners Training Course is also offered as a separate programme, This is a short course and is not suitable for overseas students.

This is a very exciting time at the college! *Don't delay - make up your mind today to join the HBC Family!*

Doctrinal Statement

1. The Scriptures are the inspired Word of God; the only basis for our faith and fellowship.
2. The one true God, eternally existent in three persons, God the Father, God the Son and God the Holy Spirit.
3. The fall and deprivation of mankind, necessitating redemption through the blood of Jesus Christ.
4. The salvation of mankind is through the redeeming work of Jesus Christ and the regenerative work of the Holy Spirit.
5. The ordinances of the Church i.e. the Lord's Supper and Water Baptism.
6. The Baptism of the Holy Spirit; Acts 2:4, 10:44 and 19:1-6.
7. Sanctification is seen as separation from that which is evil.
8. The Church universal, both visible and invisible.
9. The Ministry, divinely called and scripturally ordained as that approved of Almighty God.
10. Divine healing has been provided by the Lord Jesus Christ.
11. The Second Coming of our Lord Jesus Christ ushering all believers into the Marriage Supper of the Lamb.
12. The Millennial Reign.
13. The Final Judgement.
14. The New Heaven and New Earth.

A Word of Welcome from the Principal



Welcome to London and the the Hampstead Bible College. I believe that your time at the college will be one of the most rewarding and special times of your life. Expect a life changing experience as you are challenged and stretched! My desire is that every student leaves the college with a fresh understanding of who Christ is in them, and who they are in Christ! The quality of our faculty is second to none, with tutors of the highest calibre bringing the fresh manna of revelation to the student body on a daily basis. I encourage every student to be open to the voice of God; to keep a teachable attitude as the Holy Spirit brings forth fresh revelation to set you free. **Whom the Son sets free is free indeed!!**

Rev Jan Owbridge
Principal

Message from the Founder



The vision of HBC is to train up His Ministers to 'Go' - into the harvest field of the world. Equipped with the knowledge of the Son of God in us, as us, you are then ready. Sent and commissioned to be one of God's Saving Agents to your generation.

Michael Bassett
FOUNDER

The HBC Faculty



Academic Dean, Janet Bluck is an experienced educator as well as an anointed bible teacher. Her missionary experiences also give her a broader view of life and enhance her excellent capabilities as Academic Dean. Janet is also a skilled administrator and helps keep us all on our toes.

Alan Owbridge, Associate Pastor of Victory Church International, is the Bursar of HBC. His humour makes him a very popular member of staff with students and tutors alike. Alan also runs the VCI Media department and is a director of HBC Academy.



Lindsey J. Mann is a bible teacher whose ministry, based in grace, has taken him all over the world. He has a deep understanding of the Fatherhood of God and our rights as His children. Lindsey's sense of humour and non-religious approach makes him a firm favourite with the students.

Ron Nangle, Doctor of Divinity and tutor of the CCP classes, Ron has a profound understanding of Christ in the Creature and has more letters after his name than there are in it!



We are also privileged to have many other ministers and guests teach for Hampstead Bible College over the years.

Some of those who taught for us during the past years include:

Barry Bluck

Fred Apenteng

Marcia Da Costa

David Woodrow

Lock MacKay

Kofi Banful

Don Carpenter

John Avanzini

Terry Law

Dennis Nolan

Geoff & Elizabeth Tucker

Joe Hagan

Acmond Umoren

New Life Drama Co

David Hall

Glenn Arekion

Jerome Vaz

Andy Wall

Carole Cardoza

Tayo Adeyemi

Hugh Osgood

What Courses are Available?

Diploma of Biblical Studies - Two year course

NOCN 32 Credits required at Level 2 or 3

Module 1.0 – The Old Testament

- 1.01 Themes and Structures of the Old Testament – This class is presented to lead the student to a deeper understanding of the structure, authorship, themes and structure of the Old Testament. This unit is divided into six sections: The Pentateuch, the Pre-exilic historical books, the exilic and post-exilic historical books, the Poetical books, the pre-exilic prophetic books and the exilic and post-exilic prophetic books. Each section covers the immediate purpose of the books, if and where they portray Christ, the Hebrew thought, typology and outline. Each looks at the main events featured in the section of the Old Testament being examined as well as the main characters featured. The student will understand the historical, prophetic and poetical aspects of each of the sections taught.
- 1.02 Isaiah – This prophetic book is a must for students of the bible. Divided into three distinct sections and two possible authors, the book of Isaiah plays a major part in prophesying the coming Messiah. The theme of Isaiah is ‘The salvation of God’ and he portrays Christ as the Prince of Peace. Isaiah is known as the ‘mini

bible' because it has 66 chapters and various other comparisons with the whole bible. The outline of Isaiah covers events before and after the captivity of Judah then leads away from the judgement of man to reveal the salvation of God. Isaiah prophesies the end times and the millennium with Christ as Prince of Peace and the new Heavens and new Earth. There are more messianic prophecies in Isaiah than in any other book of the bible. They concern both the first and second comings of Christ. Isaiah 53 is the chapter of Christ the Suffering Servant.

- 1.03 Psalms – The book of Psalms is the largest book of the bible and the most often quoted in the New Testament. It was the hymnal and devotional guide for Jewish believers. The Psalms enjoy an almost universal appeal because they centre, to a great part, upon human emotions in all realms. Psalm 42 is a good example of this. The Psalms were written to be sung with a lyre and in some cases other musical instruments. They are termed 'lyrical poetry'. While some of the lyrical qualities have, unfortunately, been lost in the translation from Hebrew, they still stand unequalled for beauty of expression in any language. This class looks at the outline, the themes and the immediate purposes of the Psalms. It examines the authors and topical analysis of the Psalms. There were three important uses of Psalms and this class looks at these in detail.

Module 2.0 – The New Testament, The Gospels, Acts & End Times

- 2.01 Matthew – This class examines closely the first book of the New Testament and reveals that it is a very Jewish book in nature, showing Jesus as the Messiah, the coming King, and is ‘Kingdom of God’ orientated. It clearly points to Jesus as King of the Jews and was first written in Aramaic, not Greek. Matthew shows that Jesus has a birthright as befitting a King and begins with a genealogy, which is of great interest to the Jews. This class looks at the authorship of Matthew and the evidence to support it. The students will examine the immediate purpose for the writing of the gospel and study in depth some of the main features, such as the birth of Jesus, the Beatitudes, the Sermon on the Mount and an in depth look at some of the miracles performed by Jesus and recorded by Matthew.
- 2.02 Mark – The theme of Mark is Jesus as the divine servant and the student will examine the authorship as well as the date and place of writing. The class will look at the immediate purpose for the writing of Mark’s gospel and covers the main features of this book. The key words of Mark are ‘straightaway’ and ‘immediately’. There is no ancestry mentioned in Mark, as a servant requires no birthright. The gospel of Mark includes the initial preparation of the servant, the ministry of the servant, the suffering of the servant and the resurrection of the servant. The student will examine Jesus’ early Galilean ministry as well as the extensive use of parables in his teaching. This class will evaluate the eschatological sermons given in

Mark's gospel and look at the events that led to the final conflict with the Pharisees and Saduccees that led to Jesus' arrest.

This class will also discuss the crucifixion events as recorded in Mark and the implications of Judgement.

- 2.05 John's gospel The gospel examines the main reason for the writing of the gospel and the issues that it addresses. It discusses the time and place of writing and the authorship. The key words of John are 'belief', 'love', 'truth', and 'light'. This class examines the immediate purpose for the writing of John and the key issues discussed. The student will examine and discuss the first chapter of John and its significance for the development of the gospel claim. The class will study the life and work of John the Baptist. It will look at the relevance and import of the discourse between Jesus and Nicodemus. The class will study in depth the seven signs of John and the seven 'I am' statements. The students will gain understanding of the import of the actions and teachings of Jesus in the upper room. The class will discuss the location of the Olive Grove in and the importance of the events that took place there. It will examine thoroughly the trials before both Annias and Pilate and the material concerning Peter's denial of Christ. John has universality unlike any of the other gospels. It is not considered to be one of the Synoptic Gospels and stands alone. It is written for both Jews and Greeks. The Gospel of John outlines the Public Revelation of the Son of God, the Private Revelation of the

Son of God and the Vindication of the Son of God.

- 2.06 Acts – The book of Acts, often referred to as the Acts of the Apostles, is the book detailing the history of the beginning of the church, as we know it. The main theme of the book is the work of the Holy Spirit in and through the church. This class will examine the place and date of writing as well as the authorship. The immediate purpose of the book of Acts is discussed in detail. The student will examine in detail the last words, acts and promised return of Jesus as recorded in Acts.
- This class shows Acts as a framework for all the epistles that follow it. It begins in Jerusalem, then moves to Judea and Samaria and finally to the uttermost parts of the Earth. Pentecost is detailed in Acts and the students examine this event closely as well as the Sermon that Peter made at that time. Acts details the ministries of Philip and Peter as well as the conversion of Saul of Tarsus and his subsequent reconciliation with the Apostles at Jerusalem.
- The first, second and third missionary journeys of Paul are examined in Acts.
- 2.07 Themes and Structures of the New Testament - This class is designed to lead the student to a deeper understanding of the structure, authorship, themes and structures of the New Testament. Divided into six sections, this class exams the time between the Testaments, an overview of the Gospels and Acts with the Life of Christ; An introduction to the General Epistles of Paul, including Romans, 1 & 2 Corinthians, Galatians,

and 1 & 2 Thessalonians; More Epistles of Paul; Hebrews and General Epistles written by others and then Revelation. The class will identify and clearly explain the main themes, outline and summary of each of the books of the New Testament with a clear understanding of the immediate purpose of each.

2.08 End Times – This class examines the eschatological teachings of scripture paying particular attention to the book of Revelation and the contrasting opinions of various theologians as to the events of the last days. This course looks at the Rapture, its timing and the eventual return of the Lord Jesus Christ as the Judge of the Quick and the Dead. The student will learn about the heresies of soul sleep and limbo; the Great Tribulation and the rise of the Antichrist. Touching the book of Daniel, the student will learn of the Old Testament prophecies concerning the events of the seven years of Tribulation and the revival of the Roman Empire, The course also covers the Pre-Millennial, Post-Millennial and Amillennial teachings and examines the final state of mankind.

Module 3.0 – The New Testament – The Epistles

3.01 Romans – The student will gain a good understanding of the events that led to the writing of the book of Romans and the reasons for it. This class looks at the foundational doctrines of the church and compares the doctrines of law and grace. It also includes teaching regarding the unrighteous state of the human race and looks at the doctrine of righteousness and justification by

faith rather than by works. Romans forms the basis of Christian belief and the student will understand what Paul taught concerning Israel and the future of Israel with reference to the prophecies of the Old Testament.

3.02 1st & 2nd Corinthians – Corinth was the strategic centre of influence for the gospel and in this class students will learn about the strengths and weaknesses of the community there. They will understand the reasons that led to the writing of both these epistles and discuss the concerns Paul had for the church in Corinth. This class shows the danger of false prophets and how Paul established his apostolic authority.

The student will understand the teachings regarding reconciliation as well as Paul's teaching concerning offerings and giving in the church. These Pauline letters contain reprimands for the lack of discipline in the church and examine how we can avoid the same problems in the church today.

3.03 Galatians – This class looks at the doctrine of grace as well as discussing the reasons that led to the writing of Galatians and includes a discussion of the background and authorship of this letter.

The student will learn what Paul teaches concerning the relationship between the law and the gospel. This class looks at the interference of the Judaisers and how they consistently tried to undermine the gospel of grace. Paul established his own apostolic authority in the face of their accusations that he was not a true apostle. This

letter proves more than any other the doctrine of justification by faith rather than works and the student will gain a good understanding of this.

3.04 Ephesians – This class looks at the background and reasons for the writing of this epistle and the student will understand the main themes of the letter, including the Blessings of Redemption, Salvation from Sin, Reconciliation and how the believer is no longer a stranger in the Kingdom of God. This class examines the plan of God for the church and Paul's famous prayer for the Ephesians that can be easily related to the church today. The class looks at the doctrine of unity and oneness in Christ and teaches a new way of thinking. Chapter five deals with the love walk and takes this into the marriage relationship and clearly teaching what Paul feels should be a response to the gospel. It also looks at the relationship between parents and children before, in chapter six, turning to the very important teaching concerning spiritual warfare. This class also discusses how Paul saw his own ministry and work among the Gentiles.

3.05 James & 1&2 Peter – The student will learn the main themes of each of these letters and the reasons for the writing of each as well as the arguments concerning the authorship of James. James is called the Proverbs of the New Testament and it contains such wisdom. It examines the prayer of faith and how faith and works go hand in hand. James teaches respect for others and shows how a person of faith is seen by his actions. The student will understand

the teaching concerning controlling the tongue and how dangerous our words are.

This class also looks at the warnings concerning loving the world, criticism and includes warnings to the rich. Peter's letters were written to encourage believers during a time of intense persecution and are to prepare the believer for tough times ahead. Peter exhorts believers to a life of holiness and gives good advice for life. This class examines why Peter considers heaven worth suffering.

The second letter of Peter warns against licentious behaviour and the student will understand that the word of God is the main thing to hold onto as Peter exhorts the reader to steadfastness.

3.06 Hebrews – The student will examine the main arguments concerning the authorship of Hebrews and the issues that led to the writing of this letter. This class examines in detail the main themes of Hebrews including the contrasts between the law and grace, the old and new priesthood, the old and new covenants, faith, the better covenant and the priesthood of Christ,

It also covers the six fundamental doctrines of chapter six, which includes teaching on the foolishness of trying to be saved by good works, the necessity of faith in God, baptisms, the laying on of hands, the resurrection of the dead and eternal judgement.

3.07 Philippians – This class discusses in detail the authorship and purpose of the writing of this letter and examines the themes of humility and how Christ showed humility when he laid aside his

deity to become human; self-sacrifice, showing how Christ suffered and died so that we might have eternal life; unity and the need for such in every church today; Christian living and the outworking of the scriptures in our daily lives and how one can mature in Christ; and joy, examining how believers can have profound contentment and peace no matter what the circumstances as well as how joy may be found in suffering, serving, believing and giving.

Module 4.0 – Theology

- 4.01 Spiritual Gifts in the Church – This class examines in detail the functions of each of the nine spiritual gifts as listed in the letter to the Corinthians and the outworking of each of these gifts in the church today, paying attention to their use and misuse and with reference to their use in scripture. It also studies the benefits and pitfalls of the prophetic voice in today's church and examines the rise of the prophetic in the context of the historical and contemporary church. The student will learn about the nature, characteristics and application of intercessory prayer and will examine some of the examples of intercessory prayer in personal and corporate settings.
- 4.02 Covenant Theology - In this class the students will study the fundamental covenants that have been made throughout scriptures, beginning with Adam and Eve and looking at all the major covenants throughout the Old Testament, including those made with Noah, David, Moses and, more especially, Abraham, showing how involvement

with covenant is important.

The student will learn that God is a covenant God and will compare the old and new covenants and why the differences are of major importance to the church today. This class will look at the New Covenant and see how the Lord's Supper was derived from the Passover meal and why this knowledge is important.

The student will understand the position of every believer because of covenant and will look at all the promises that are made because of covenant.

- 4.03 Prayer – This class examines in detail the structure of prayer and the various types of prayer. The student will study the seven steps to answered prayer and discuss the various reasons why some prayers are seemingly not answered. The student will learn what scripture teaches concerning praying and speaking with other tongues and will discuss the issues that have arisen in today's church over this subject. The class will study what Jesus taught on prayer and will look at what is taught in both the testaments concerning intercession. There will be opportunity for practical application in this class.

- 4.04 Biblical Economics – This class looks at the scriptural teaching throughout both the old and New Testament concerning finances and the way in which the early church dealt with the issue of money. It examines what the contemporary church

believes and what the scripture teaches concerning stewardship.

The student will study the important issue of tithing and giving of offerings and will discuss the controversy in today's church over the issue of money.

4.05 New Testament Ministries – This class studies in detail the function and relevance of each of the five New Testament ministry gifts as outlined in Ephesians chapter four and shows how they compare and contrast with those listed in Romans and Hebrews.

The student will learn how to identify his own personal gift and will discuss the outworking of each gift in modern day life.

The class will examine the other gifts in the church which are not considered 'five-fold' and discuss the nature, characteristics, qualifications and functions of such gifts as Bishop, Overseer, Elder and Deacon.

The student will discuss church government as seen in the Acts and the Epistles and compare with church governments today.

4.06 Women and Ministry – This class examines the role of women throughout scripture beginning in Genesis with Eve in the Garden of Eden, The student will discuss the various women of note in scripture and how their roles were far from being subservient.

The class will study the exile into Babylon and how this effected the way in which the Torah was understood as the Scribes began to interpret scripture for themselves, which led to the

formation of the Talmud. The law that was then in force was the Talmud – the Oral Law so this class examines how this differs from actual scripture and how the role of women today has been effected by the misunderstanding and mistranslation of scripture.

This class discusses Saint Paul's attitude to women from scripture as well as studying how Jesus treated them.

The student will also examine the controversial subject of Headship from scripture and discover some of the misunderstandings perpetuated in today's church.

4.07 New Creation Realities – This class is fundamental to all Christian belief and examines in detail what the scripture teaches concerning the status of the believer.

The student will learn who he is in Christ and the believer's standing in righteousness, examining how righteousness is a state of being rather than a position to be attained.

NCR solidifies the understanding the salvation is not obtained through works; neither is it retained through works, but by faith, believing what the bible says.

This class looks in detail at the workings of the Spirit, Soul and Body and discusses the importance of understanding the legal and vital aspects of our redemption. The student will also learn about the original nature of man, the change in man's situation after the Fall and how the Godly nature has been restored in Christ.

The Fruits of Righteousness, as described in scripture are discussed and the reality of the outworking of fruit in the life of a believer as contrasted with the gifts of the spirit.

This class looks at the reality of our substitutionary sacrifice in Christ and what it means to us to be identified with Him from a scriptural perspective.

- 4.08 The Tabernacle – This class examines the construction of the tabernacle as outlined in scripture and compares it with the heavenly tabernacle and the encampment of the tribes and banners carried around the tabernacle. It includes an overview of the tabernacle and looks at the Fence, the Gate, the Bronze Altar and the Washstand and their significance. The student will understand the typology of the Golden Lampstand, the Table of Shewbread and the Altar of Incense. The class will learn about the Holy of Holies, which includes an understanding of the Veil, the Ark of the Covenant and the Mercy Seat and also looks at the journeying of the Ark throughout its history, including in the Wilderness, in Canaan, in Philistia. It also looks at the return of the Ark to Canaan as well as the Tabernacle of David, the Temple and the ultimate Fate of the Ark.

Module 5.0 – Practical Ministry

- 5.01 Motivational Gifts – This class examines in detail the gifts listed in Romans chapter twelve and discusses the negative and positive aspects of each of the seven gifts. The student will understand the difference between Motivational or Foundational Gifts as compared to Spiritual Gifts or Ministry Gifts. Motivational Gifts undergird every other gift and

an understanding of these can explain how different spiritual gifts are manifested in different people.

This class discusses how the student can recognise his or her own motivational gift and how they can work on improving the positives and changing the negatives.

This teaching helps to explain why different people act in certain ways and helps the student to understand those around him.

5.02 Homiletics – In this class the student will learn how to prepare a sermon and all the processes of preparation required to present a good sermon. The student will learn how to gather the right materials and how to structure a message for presentation to unbelievers and how this differs from one presented to believers.

The class looks at the structure of a good sermon, whether textual, topical or expository. It also shows the student the rudiments of research and study so that they are able to research, arrange, write and deliver a sermon in a competent manner.

This class shows the importance of self-assessment when writing and delivering a sermon and helps the student to develop good habits, such as note taking.

5.03 Basic Christian Doctrine – This class examines in detail the fundamental doctrines accepted and taught by the Christian Church as understood from the scriptures.

The student will explore and discuss the teaching

of the nature of God, the Trinity, Jesus and the Holy Spirit. The class will also look at the church today and the sacraments held by the church world-wide.

The class will also look at the mission of the church, as detailed in Mark's gospel and discuss how this can be worked out in today's church. The class will also discuss the importance of these doctrines both corporately and in their personal lives.

5.04 Christian Family – This class examines in detail the differences between men and women and how this affects our communication in relationships. It highlights some of the major reasons for marriage break ups and how God intended marriage to be, according to scripture.

The student will discuss the church's view of women today and the role the church has ordained for women within the home and will compare this to the scriptures, paying particular attention to the teaching on submission and love.

The class also looks at the biblical teaching on marriage, divorce and remarriage as compared with the teaching of the contemporary church.

The class examines the teaching of scripture, in the light of today's culture, on the raising of children, including how the biblical teaching on discipline compares.

The student will consider the biblical teaching concerning abortion and compare it with the current opinions both in the church and in the secular domain.

The class also looks at relationships on every level, examining what scripture teaches concerning those relationships both inside and outside of the church

Module 6 – Church Administration

6.01 Church Administration – This class teaches the student church administration from the basics to the advanced. It includes clarifying of the roles that a pastor or church leader must take and how to apply it. The student will learn how to write job descriptions and leadership guidelines and understand why these are necessary. They will learn how to operate business principles in a ministerial setting without compromising the spiritual aspects of the job.

The students will learn how to arrange and administer small groups and produce flowcharts for a ministry as well as writing their own vision.

6.02 Church Leadership – This class teaches the student about vision and how to write a vision. It examines the pastor's role and job description. They will also learn about the different kinds of church governments and be able to identify them. Many pastors have an unbalanced relationship with their people so the students will learn how to establish good relationships with the congregation and this class will clarify the pastor's role according to scripture.

Change is something that does not come about easily whether in a church or a business and the student will learn some principles to help them initiate change with the least resistance.

Most ministries are run with volunteers so it is more important than ever to be able to motivate them. This class teaches the student how to motivate people and keep them motivated.

6.03 Church Organisation – This class teaches the student about decision-making, an important part of leadership and the students will learn basic principles to help them make better decisions. Planning is an important aspect of every venture and is something that many ministries fail to do. The student will learn how important it is as well as some sound principles for planning. The student will learn how to write policies and procedures and will learn how important it is to be organised in any ministry with some ideas for organising a church, including the concept of registration cards as well as the process through which the cards go to help serve the church better.

Module 7 – Principles of Studying the Bible

7.01 Principles of Studying the Bible – This class is designed to help build study skills in the student and enable them to study other subjects with the same skills.

Part Time College

The Part Time Courses includes:

A selection of subjects from the First Year Full Time Course, with the student .having the option to attend either one, two or three days to accrue credits towards the full time qualifications for each year.

First Year Distance Learning Programme - Basic Certificate of Bible Studies part one

The Twelve modules of the Distance Learning Programme, first year, includes:

A selection of subjects from the First Year Full Time Course. (Non accredited course)

Church Leadership & Management

Now available as an accredited module (Module 6.0) there is also the option to take three workshops, held on Saturdays, once a month, at a nominal fee of £10 per day. (10am to 4pm). Call for annual schedule.

Christian Curative Psychotherapy Practitioners Training Course

Qualify as a practitioner at the end of this, hands -on training course. Recognised by the British Association of Counsellors and offering membership to the Association of CCP for those who qualify, this course is unique.

FINANCIAL

I N F O R M A T I O N

General Statement

HBC depends primarily upon student fees and monthly partner pledges to bear the cost of college operating expenses each year. Every effort is made to furnish this training as economically as possible and students may be assured that the Administration is maintaining a careful check to offer the maximum in education for the minimum cost.

Fees

The Annual Full Time Fees
are the same for Each Year

a cash payment of **£1500.00** per annum

or: A Deposit of **£300**

followed by 10 monthly payments of **£135 (a total of £1650)** (due on 1st of each month)

any other arrangement must be agreed with the Bursar .

The Fees for each of the Part Time Years is the Same

One day per week:

£475 per year

$$\text{or } 12 \times \text{£}45 = \text{£}540$$

Two days per week:

£850 per year

$$\text{or } 12 \times \text{£} 75 = \text{£}900$$

Three days per week:

£1100 per year

$$\text{or } 12 \times \text{£}100 = \text{£}1200$$

Distance Learning Programmes

A cash payment of £400 at the start of the course

or: Three payments of £ 150

by standing order or post dated cheques

or: Nine monthly payments of

£55 by standing order or post dated cheques

Church Leadership & Management

£500 for the accredited course - 3 modules

or 12 x £ 50 = £600

Christian Curative Psychotherapy Practitioners Training Course

£750

Payment plan available - information from Course Administrator

Cisco Networking Academy Programme

£2750

Payment plan available - information from Programme Manager

All other arrangements must be made with the approval of the Bursar, the Dean of Students the Principal or relevant course administrators.

Audit Courses

Audit Courses make available the study of any individual subject or group of subjects to anyone, other than registered students, on a cost per day basis. This means that for a nominal sum of £20 per day anyone can sit in on any Bible College class, whether full or part time, (excluding specialist subjects) on a drop-in basis. Payment is made at the beginning of each class to the Student Rep or a Staff member.

HBC accepts payments on all major credit cards subject to a 5% surcharge.

For details of costs of other courses, please apply to HBC.

STUDENTS WILL NOT BE ALLOWED INTO CLASS UNTIL THEY HAVE PAID THEIR FEES UNDER WHICHEVER OPTION THEY CHOOSE.

THERE IS NO REFUND OF FEES FOR MISSED CLASSES OR FOR STUDENTS WHO FAIL TO MEET THE GRADUATION REQUIREMENTS.

STUDENTS WHO BREAK THEIR VISA REQUIREMENTS AND AS A RESULT ARE FORCED TO LEAVE COLLEGE WILL FORFEIT THEIR FEES PAID.

Withdrawals and Refunds

Students who are, for whatever reason, unable to join the college after being accepted for entrance will forfeit a non refundable registration fee of £15 and a non refundable deposit of £300. All further monies will be returned if the student does not join within 30 days. After this time all fees paid will be forfeit

Returned Cheques

Students will be charged a £20 surcharge for any of their cheques which are returned unpaid and for subsequent representation resulting in the cheque being returned again. Returned cheques are a symbol of bad stewardship and this is behaviour not expected of a Hampstead Bible College student.

Scholarships

There are currently no scholarships available for students to attend HBC. This situation will be reviewed after the next year. Some local government offices give grants. As a further education college, accredited with the National Open College Network offering nationally recognised qualifications at the equivalent of NVQ levels 2 & 3 and GCSE & A Level, our courses may attract government grants. Apply early. No student will be accepted on the basis of a grant applied for - students are responsible for their own fees and the college cannot be held responsible if a grant is refused.

Student Incentives

Students who personally introduce another full time student to the college will, upon receipt of the minimum, non-refundable deposit of £300 from the new student, receive a deduction on his/her own fees of £50. This incentive is available for every full time student introduced.

A similar incentive is available for part time students, allowing a deduction of £20 for each new student personally introduced upon receipt of a minimum, non refundable payment of £150.

ACADEMIC INFORMATION

Prospective

Students and Visitors

Prospective students may attend two class days before applying and enrolling. All visitors must check in at the Reception desk.

Admission and Application

Admission to full time and part time courses is allowed only after the application is processed. This includes a £15, non-refundable registration fee which must be submitted with the application form. After the application has been processed, a letter will be sent requesting all full time applicants to attend an interview. Notification of subsequent acceptance or rejection will be posted to the applicant.

Students requiring letters for immigration purposes must pay a non-refundable deposit of £300 before any such letter can be sent from this office.

Application requirements consist of:

1. Completed application form and requirements
2. Evidence of ability to pay for the course.
3. Two passport-size photographs for the student ID and records.
4. Non refundable registration fee of £15
5. Non refundable deposit of £300 (full time)

HBC accepts students of any race, colour, ethnic origin upon a favourable evaluation of their application form and references.

Registration Day

Registration Day is defined as the first day of the term that a student begins his/her course. The Registration Fee must be paid on or before Registration Day.

Overseas Student Requirements

1. IT IS ESSENTIAL THAT ALL PROSPECTIVE OVERSEAS STUDENTS SHOULD OBTAIN THEIR VISA THROUGH THE BRITISH HIGH COMMISSION IN THEIR HOME COUNTRY BEFORE ATTEMPTING TO ENTER BRITAIN.
2. Each overseas student who attends HBC on a student visa must attend a minimum of 15 hours full time class hours per week.
3. Before HBC can issue a letter for Immigration clearance or for a Home Office extension:
 - a. Admission to HBC must be secured.
 - b. Accommodation in London must be secured.
 - c. Proof must be provided that the student can adequately cover living expenses for the duration of the course.
 - d. A non-refundable deposit of £300 must be paid
4. Students possessing a student visa to attend HBC and who do not attend college will be immediately reported to the Home Office and dealt with on a legal basis accordingly. Also TWO consecutive terms of **INADEQUATE ATTENDANCES** will result in the Home Office being informed. **There will be no refund of fees already paid in these cases.**
5. Overseas students must possess a practical knowledge and use of the English language.

Class Times

9.25-10.15	Chapel	Time
10:30-11:45	Teaching	
11:45-12:15	Break	
12:15-13:30	Teaching	

The above represents 15 hours of tuition per week. In addition, every student will do a MINIMUM of 10 hours individual study per week to complete homework assignments, daily lesson revision, reading assignments and project preparation. Every student is thus required to do a MINIMUM of 25 hours of tuition and study per week.

The Distance Learning Programme is covered at the student's own pace.

Graduation Requirements

1. 80% attendance
2. **Satisfactory evaluation and grading.**
3. **Satisfactory performance of all mandatory student work duties.**
4. **Full payment of tuition and fees.**

Any graduate may resit any or all classes that they have already taken at a reduced cost.

A Word from the Lord

During the first week of college in our new location at Elephant and Castle, the Lord gave us a word of encouragement. Which we have adopted it as our college text.

That they may see, and know, and consider, and understand together, that the hand of the LORD hath done this, and the Holy One of Israel hath created it.

Isaiah 41:20

